



Señora Burbano

Classroom Guidelines and Expectations- español 1, 2, 3
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¡Bienvenidos a la clase!

Course Objective:

Students will be able to speak, understand, read, and write Spanish at the beginning or intermediate level as appropriate in addition to acquiring a basic understanding of Hispanic culture. This course meets the City Wide Standards of Communications, Connections, Culture, Comparisons, and Communities through classroom instruction, participation, group work, and cultural activities.

Course Methodologies:

This course is comprised of student-centered activities. Students will achieve mastery of secondary Spanish grammar and vocabulary through a rational pattern of presentation, practice, review, and reinforcement. Learning activities include traditional lessons, readings, songs, games, videos, presentations, projects, skits, and guest speakers (*if available*).

Text:

En Español with accompanying student workbook.

1. Materials:

Students must bring ALL materials to class each day unless otherwise directed. This includes your textbook, pen, notebook (portafolio) specifically for Spanish class and workbook)

2. Homework/Tests/Quizzes/Projects:

Late homework will be accepted for **EXCUSED** absences ONLY. (one day absent= one day to make up assignment) with proper documentation upon return. It is the responsibility of the **STUDENT** to get the assignment or make up the test or quiz within **2 (two days)** upon returning to school. The *student* must see me to make an appointment to make up a test or quiz.

-please show me your missing assignments.

-Students excused for school functions are expected to have all assignments completed and turned in upon their return. **This includes International Days.**

3. Tardies:

Please be punctual every day. For every 3 times you are late to class w/o a note, it constitutes 1 absence. (**3 tardies =1 absence**)

4. World Language Attendance Policy:

The World Language Department follows the attendance policy that Lane Tech utilizes. On the student's **6th absence of the semester**, their overall grade will be lowered **1 letter grade**. The only exceptions are hospitalization and death in the **immediate** family with **proper documentation** that is **approved by the attendance office**. In addition, for **10-17 unexcused absences** the student **cannot earn higher than a C** and for **18 or more unexcused absences** will earn an **automatic F**.

5. Participation:

Part of the overall grade is based upon oral participation. The student will have the opportunities to earn points by joining in classroom discussions, activities, and bell ringers. . Points will be given each day for participation in class.

Points may also be deducted for talking, working on homework/assignments from other classes, and other behaviors that are inappropriate.

6. General rules:

- *Respect everyone and everything in and out of this classroom.
- ***The teacher** dismisses the class not the bell!!!!
- ***Display your ID** at all times on lanyard **around your neck**
- *Food, Drink, Music Devices, Phones & Gum are not allowed. **ONLY WATER ALLOWED.** ¡No me gustan los ratones! ☹
- *Do your own work...plagiarism/cheating is unacceptable and considered a zero....**TRUST ME I WILL KNOW YOU CHEATED!!!**(This includes internet translation sites and help from Spanish-Speaking friends / family)
- *Follow Lane's discipline code of conduct found in your student handbook.
- *Keep your hands to yourself and think before you speak.
- *Clean up after yourself (the floor is NOT a garbage can.)
- *Book bags and/ or purses are to be placed on the floor or under the desk, NOT on your lap or desk.
- *Do not give up before trying!

7. Penalties:

Misconduct will NOT be tolerated. If a student chooses to misbehave and becomes a distraction, the following will occur at my discretion:

- a) verbal warning/ eye contact
- b) participation points lost for the day & phone call to parent/guardian
- c) referral to discipline office

8. Tutoring:

It is the responsibility of the student to seek help. I am more than happy to meet with a student after school. The student should make an appointment with me.

9. Bell Ringer:

Students should complete the bell ringer when it is given and use **the same sheet of paper** in your portfolio. (Please label **each bell ringer** with the **date** and **title**) If you are absent, *please check my notebook so you may make up the bell ringer and receive points for it.*

Breakdown of Weights	
projects/ tests/ oral assessments	40 %
quizzes	25 %
participation/homework/class work	20 %
final exams	15 %

I'm looking forward to the school year with you! *Sra. Burlano*

I have read and understand the above mentioned rules.

Student Name **Printed**

Student Signature

Class period

Parent/Guardian Signature

Contact Phone #

Alternate Phone #